

Guide and / or I.M. Revision Notice

To: Cities, Counties, and Consultants

Date: May 26, 2017

From: Office of Local Systems

Revision Notice Number: 2017_05

The Federal-aid Project Development Guide (Guide) and / or Instructional Memorandums to Local Public Agencies (I.M.s) have been revised as indicated below. This revision notice identifies all new or revised documents and includes a summary of the significant changes. Where appropriate, it also references the existing Project Development Information Packet (Packet) or County Engineers I.M. documents that have been replaced or superseded.

The Iowa DOT does not provide paper copies of the Guide or I.M.s. Since these documents are updated frequently, we recommend using the on-line version of the [Guide and I.M.s](#) for reference.

If you have any questions concerning these revisions, please contact Nicole Fox nicole.fox@iowadot.us or 515-239-1506.

***** PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE *****

Document Title or I.M Number	Summary of Significant Revision(s)
I.M. Table of Contents May 26, 2017	The I.M. Table of Contents has been revised to reflect new or revised I.M.s, as indicated below.
I.M. 3.305, Att. D Sample Consultant Contract (word) May 26, 2017	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Added additional protected classes in Section 4.17.1 and 4.17.2.
I.M. 3.410 Preliminary Bridge or Culvert Plans May 26, 2017	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Updated links and verbiage to reflect changes made to the Bridge Design Manual and other pertinent Bridge Design documents.
I.M. 3.410, Att. B Iowa DNR Floodplain Regulations May 26, 2017	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Updated and clarified Q50 and Q100 requirements.
I.M. 3.410, Att. C Instructions for Completing the Request for Approval: Local Road System Form May 26, 2017	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Clarified information on when wing dikes are recommended.
I.M. 3.410, Att. D Instructions for Completing the Risk Assessment Form May 26, 2017	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Clarified low and high damage potential examples.
I.M. 3.730 Iowa DOT Letting Process May 26, 2017	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Minor revisions to show current bid procedures. • Minor revisions to add subcontractor processing information.
I.M. 3.750 Project Development Certification Instructions May 26, 2017	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Minor revisions to show current terminology of "Waiver Valuation Provision".

<p>I.M. 3.750, Att. A Project Development Certification Process Flowchart May 26, 2017</p>	<p>This I.M. has been updated. Substantive changes from the previous version include the following:</p> <ul style="list-style-type: none"> • Minor revisions to show current terminology of “Waiver Valuation Provision”.
<p>I.M. 4.010 Procedures to Modify the Secondary Road Route Numbering System May 26, 2017</p>	<p>This I.M. has been updated. Substantive changes from the previous version include the following:</p> <ul style="list-style-type: none"> • Minor revisions to show current procedures.
<p>I.M. 4.030 County Road Vacations May 26, 2017</p>	<p>This I.M. has been updated. Substantive changes from the previous version include the following:</p> <ul style="list-style-type: none"> • Minor revisions to show current procedures.
<p>I.M. 4.030, Att. A Resolution for Road Vacation Public Hearing (word) May 26, 2017</p>	<p>This I.M. has been updated. Substantive changes from the previous version include the following:</p> <ul style="list-style-type: none"> • Updated form to be word fillable.
<p>I.M. 4.030, Att. B Notice of Public Hearing (word) May 26, 2017</p>	<p>This I.M. has been updated. Substantive changes from the previous version include the following:</p> <ul style="list-style-type: none"> • Updated form to be word fillable.
<p>I.M. 4.030, Att. C Resolution to Vacate a County Road (word) May 26, 2017</p>	<p>This I.M. has been updated. Substantive changes from the previous version include the following:</p> <ul style="list-style-type: none"> • Updated form to be word fillable. • Included date of Public Hearing.